

OUT-OF-STATE NEW APPLICATION REQUEST GUIDE

- ☐ Form A
- ☐ Form N
- ☐ Other State License
 - ☐ includes copy of front and back, with code key
 - ☐ is clear and legible
- or**
- ☐ Form V (completed and signed by recommending official at institution where approved education program was completed)
- ☐ Transcript for Each Degree Earned
 - ☐ includes name of institution
 - ☐ includes degree and date earned
 - ☐ is clear and legible
- ☐ copies of scores from any NTE or Praxis tests taken
- ☐ Form(s) E and/or CE verified by each former employer for any prior teaching experience
- ☐ Form NE and RN and official job description(s) for any applicable non-teaching experience
- ☐ \$85 processing fee

NOTE TO PERSONNEL ADMINISTRATORS: Use this form in preparing your licensure request. You need not include it with your request to the Licensure Section.