

ADDING PROVISIONAL AREA REQUEST GUIDE

- ☐ Form I
- ☐ List on Form I courses/credits already completed
- ☐ Indicate beginning date of employment in position
- ☐ Transcripts and/or certificates of credit listed on Form I (only if those credits are not already on file in Licensure Section)
- ☐ \$55 processing fee (only for adding special service personnel areas)

NOTE TO PERSONNEL ADMINISTRATORS: Use this form in preparing your licensure request. You need not include it with your request to the Licensure Section.