

RECOMMENDATION FOR DESIGNATION AS “HIGHLY QUALIFIED” BASED ON THE NC HOUSSE

Licensed teachers “not new” to the profession may be designated “highly qualified” based on the North Carolina High Objective Uniform State Standard of Evaluation (HOUSSE). This form is to be used by a North Carolina LEA Superintendent or designated Personnel Administrator to verify to the Department of Public Instruction Licensure Section that the teacher has satisfactorily met HOUSSE standards. A separate evaluation and recommendation is required for each content area.

For use by school units only.

employee’s last name	first name	middle name	maiden name
social security number	school unit and number	telephone number of personnel officer	

The above teacher has satisfactorily met the NC HOUSSE for the license area:

_____ (please provide area and license code)

and has received a satisfactory rating (at standard or above) on the LEA validated performance evaluation _____.
(specify performance evaluation used)

Based on this evaluation, the teacher is recommended to be designated as “highly qualified” by the North Carolina Licensure Section.

To the best of my knowledge and belief, this information is correct.

Signature of Superintendent or designated Personnel Administrator

Signature of NC HOUSSE Evaluator

Date

Date