

# Emergency Permit Request Guide

☐ Form A

☐ Form EP

☐ *signed and dated by the superintendent  
(or designee) and the individual applicant*

☐ Transcript for Each Degree Earned

☐ *includes name of institution*

☐ *includes degree and date earned*

☐ *is clear and legible*

☐ \$85 processing fee

**NOTE TO PERSONNEL ADMINISTRATORS:** *Use this form in preparing your licensure request. You need not include it with your request to the Licensure Section*