

INITIAL CAREER-TECHNICAL REQUEST GUIDE

- ☐ Form A
- ☐ Form CT
- ☐ Transcript for Each Degree Earned (if required)
 - ☐ *includes name of institution*
 - ☐ *includes degree and date earned*
 - ☐ *is clear and legible*
- ☐ Forms NE *and* RN and official job description(s) for any applicable non-teaching experience
- ☐ \$85 processing fee

NOTE TO PERSONNEL ADMINISTRATORS: *Use this form in preparing your licensure request. You need not include it with your request to the Licensure Section.*