

# CONVERTING AN EMERGENCY PERMIT TO LATERAL ENTRY

Please print or type

last name	first name	middle name	maiden
social security number	school unit		unit number

## *SBE Policy effective June 6, 2001*

Individuals who have been employed on an emergency permit (with at least a 2.5 grade point average, but inappropriate college major) may be issued a lateral entry license upon the recommendation of the LEA and satisfactory completion of the NC TEACH Summer Institute. All requirements to convert the lateral entry license to a Standard Professional license must be completed within three years. The year of teaching on the emergency permit counts as the first year of lateral entry licensure.

- ☐ held an Emergency Permit to Practice during the \_\_\_\_\_ school year. Please convert to Lateral Entry for the \_\_\_\_\_ school year.
- ☐ has successfully taught during the year in which employed on Emergency Permit.
- ☐ has a 2.5 grade point average (g.p.a) or greater.
- ☐ has satisfactorily completed the NC TEACH Summer Institute.

**Note: A \$55.00 processing fee is required for this action.**

\_\_\_\_\_  
Superintendent (or designee)

\_\_\_\_\_  
date