

ALTERNATIVE ENTRY LICENSE REQUEST GUIDE

- ☐ Form A
- ☐ Form AEL
 - ☐ *signed and dated by unit and individual*
- ☐ Transcript for Each Degree Earned
 - ☐ *includes name of institution*
 - ☐ *includes degree and date earned*
 - ☐ *is clear and legible*
- ☐ Other State License (if held)
 - ☐ *includes copy of front and back, with code key*
 - ☐ *is clear and legible*
- ☐ Form(s) E and/or CE verified by each former employer for any prior teaching experience
- ☐ Forms NE *and* RN and official job description(s) for any applicable non-teaching experience
- ☐ \$85 processing fee

NOTE TO PERSONNEL ADMINISTRATORS: Use this form in preparing your licensure request. You need not include it with your request to the Licensure Section.