

**Graduate Pay Appeals Committee**  
**Check List**  
**(Please return with 10 copies)**

<b>NAME:</b>		<b>SSN:</b>	
<b>LEA:</b>		<b>DATE:</b>	
<b>DOCUMENTATION NEEDED:</b>		<b>DOCUMENTATION INCLUDED:</b>	
Form R with Official Request from LEA			
Letter of relevancy for appeal from LEA and individual			
Verification of teaching area(s) assigned and licensure area(s) held			
Form G			
Correlate to all courses in the Standard Course of Study for all licensure areas ( <b><u>Attach only relevant indicators. Circle or asterisk</u></b> )			
Official Transcripts ( <b>Submit if not on file in Licensure</b> )			
<b>Official</b> course descriptions from the college catalog.			
Verification of the IHE's accreditation (Done by Licensure)			
Degree, area of concentration, and date of graduation			
<b>Committee's Action</b>	Approved		Denied
Comments:			