

CONVERTING AN EMERGENCY PERMIT TO LATERAL ENTRY

Please print or type

last name	first name	middle name	maiden
social security number	school unit		unit number

SBE Policy effective June 6, 2001

Individuals who have been employed on an emergency permit (with at least a 2.5 grade point average, but inappropriate college major) may be issued a lateral entry license upon the recommendation of the LEA and satisfactory completion of the NC TEACH Summer Institute. All requirements to convert the lateral entry license to a Standard Professional license must be completed within three years. The year of teaching on the emergency permit counts as the first year of lateral entry licensure.

- ☐ held an Emergency Permit to Practice during the _____ school year. Please convert to Lateral Entry for the _____ school year.
- ☐ has successfully taught during the year in which employed on Emergency Permit.
- ☐ has a 2.5 grade point average (g.p.a) or greater.
- ☐ has satisfactorily completed the NC TEACH Summer Institute.

Note: A \$55.00 processing fee is required for this action.

Superintendent (or designee)

Date

Email Address - Superintendent (or designee)