



Public Schools of North Carolina

2008 Fall PANC

Licensure Update

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Licensure Priorities

- Customer Service
 - Offer customers easy to use, reliable & real-time access to Licensure expertise, resources and information
- Communication
 - Provide proactive communication of Licensure information
- Operational Excellence
 - Assure consistency & accuracy of information
 - Process requests in a timely manner

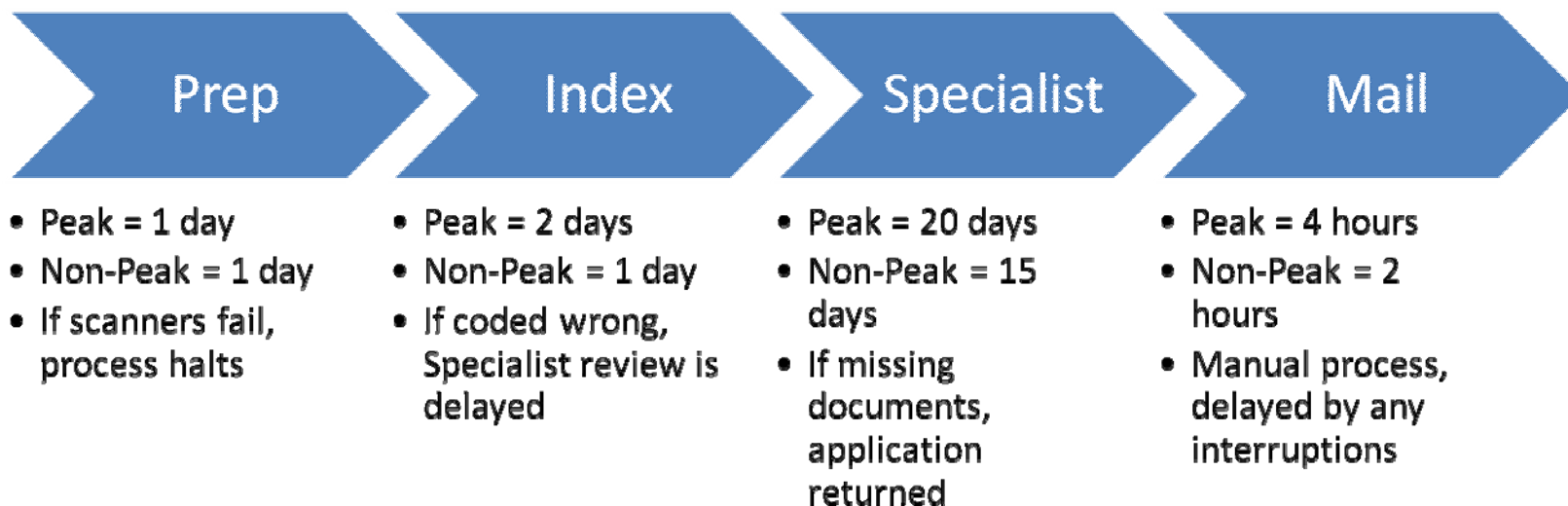


Licensure Analysis Study

Daniel Boyette
Systems Analyst
Financial & Business Services



Licensure Analysis



Request Type – A01

New Out of State, Unemployed

Tier I Request Types

Request Type	Fees	Type	Forms/Documents Needed and from whom	Avg Time to Process (minutes)	Quantity Requested per Calendar Year			
					Total 2006	Total 2007	Thru Aug 2008	Projected 2008
A01 - New Out of State; unemployed	\$85	No Experience	Form A - Individual Form V - College/University OR Other State Licenses - individual Degree Date Transcripts - College/University Test Scores	25	3,082	3,706	2,752	4,329
		Teaching Experience	Form E - LEA	+5				
		Non-Teaching Experience	Form NE - prev employer Job descriptions - prev employer Form RN - LEA	+8				
		Post Secondary Experience	Form CE - College/University	+8				
		International Applicant	International Education Evaluation letter	+10				

Request Type – A04

Clearing Provisions

Tier I Request Types

Request Type	Fees	Type	Forms/Documents Needed and from whom	Avg Time to Process (minutes)	Quantity Requested per Calendar Year			
					Total 2006	Total 2007	Thru Aug 2008	Projected 2008
A04 - Clearing provisions of a license	LEA - None Individual - \$55	Validated License	Certificates of completion and/or Transcripts - individual or LEA	5	21,710	13,806	8,282	12,838
		Completed Program	Form V - College/University OR Recommendation from RALC Degree dated Transcripts - College/University	7				
		Completed coursework	Transcripts - College/University	7				
		All	Form U - individual	N/A				
		Program and coursework	Test Scores - Individual					

Request Type – A10

New Out of State, Employed

A10 - New Out of State; employed	\$85	No Experience	Form A - Individual Form N - LEA Form V - College/University OR Other State Licenses - individual Degree dated Transcripts - College/University Test Scores - Individual	15	3,919	3,548	1,520	3,175
		Teaching Experience	Form E - LEA	+5				
		Non-Teaching Experience	Form NE - prev employer Job descriptions - prev employer Form RN - LEA	+8				
		Post Secondary Experience	Form CE - College/University	+8				
		International Applicant	International Education Evaluation letter	+10				

Request Type – A21 Renewals

Tier II Request Types

Request Type	Fees	Type	Forms/Documents Needed and from whom	Avg Time to Process (minutes)	Quantity Requested for Calendar Year			
					Total 2006	Total 2007	Thru Aug 2008	Projected 2008
A21 - Renewal of license	LEA - None Individual - \$55	Minimum documents	Form U - individual Certificates of completion and/or Transcripts - individual or LEA	5	3,711	3,922	3,368	4,479
		Teaching Experience	Form E - LEA	+5				
		Non-Teaching Experience	Form NE - prev employer Job descriptions - prev employer Form RN - LEA	+8				
		Post Secondary Experience	Form CE - College/University	+8				



Licensure Roadmap

Customer Service

Communication

Operational Excellence

- Reduced Processing Time
- Eliminated Backlog
- Prioritized Workflow by Type
- Initiated Quality Monitoring
- Reduced Number of Applications to be sent back
- Increased Phone Support
- Western Region Fall Leadership Conference

- Spring PANC
- Personnel Administrators' Conference
- FBS Conference
- Job Fairs
- Regional PANC's
- Summer Leadership Conference

- Website Simplification
- Licensure Manual Update
- Form Revision
- Increase Phone Support
- Dedicated Customer Service Team
- Specialists by Request Type
- Training Review
- WRESA Fall Conference
- Fall PANC
- Regional PANC Meetings
- Regional Roundtables
- Charter School Conference
- HRMS Conference

Training Road Show

- Specialists by Region for LEA's
- Email access

- Online Applications
- Check Status of Application online
- Online Licensure Training

- Advanced Speech Application Status Check via phone
- Electronic Licenses
- “print your own”

Where We're Going...

Customer Focused
Electronic Applications
Paperless Processes
Online Access
Electronic Licenses
24/7 Access
Online collaboration
Virtual Meetings
Online Training
Multimedia Access

2008

2009

2010

2011

Jan-Mar

Apr-Jun

Jul-Sep

Oct-Dec

Jan-Mar

Apr-Jun

Jul-Sep

Oct-Dec

Jan-Mar

Apr-Jun

Jul-Sep

Oct-Dec

SBE Update

SBE Update

SBE Update

SBE Update

SBE Update

SBE Update

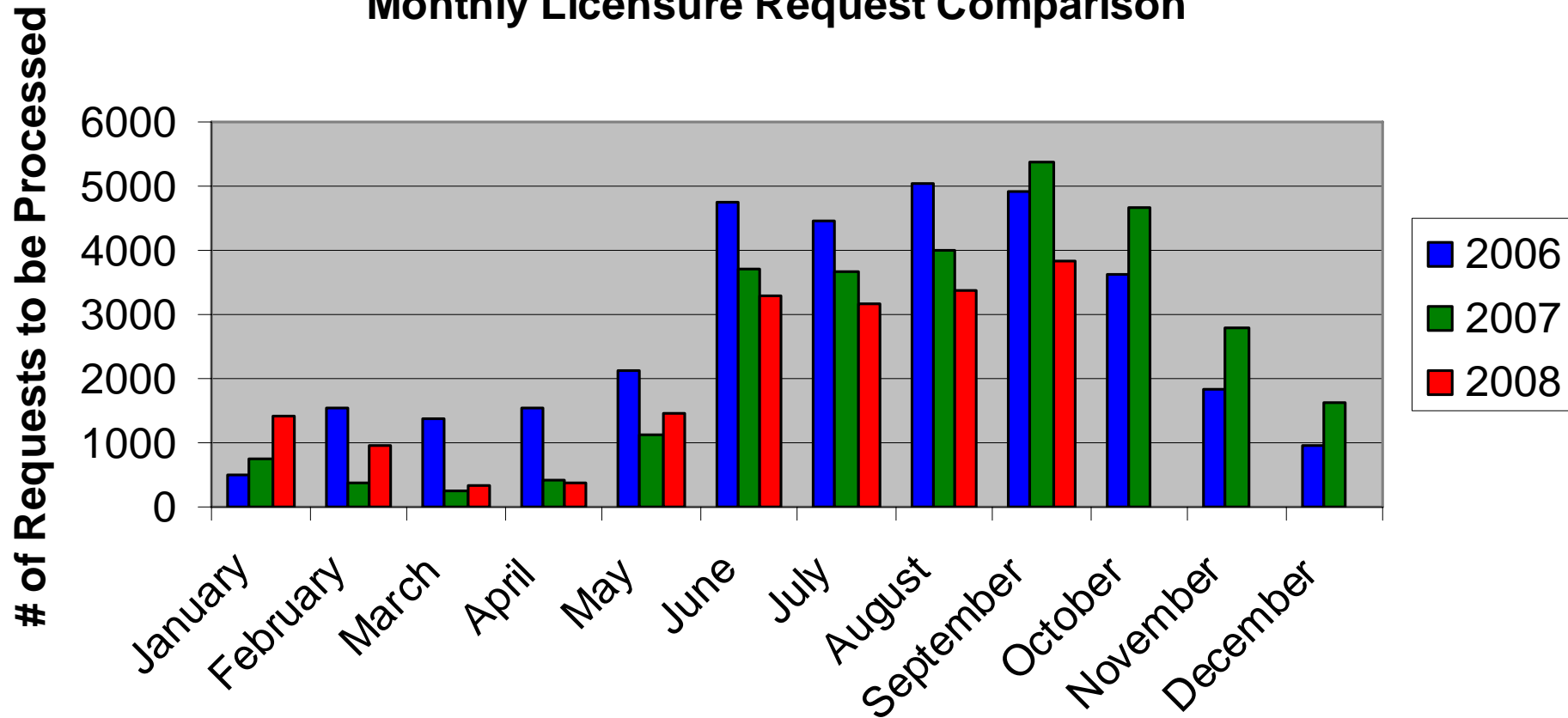
SBE Update

SBE Update

Black = Completed Blue = In process Green = Planned

Licensure Volume Yr / Yr Comparison

Monthly Licensure Request Comparison



State Board of Education Policy Updates

September & October 2008

Nadine C. Ejire



Licensing Physical Education and Health Teachers



Proposed Revisions to the Non-Teaching Work Experience and Graduate Pay Policies...

...continues to be a DISCUSSION item

A statement of fiscal impact is being developed.



Renaming the Hearing Impaired Teacher Licensure Area



LATERAL ENTRY ALERT & CLARIFICATION



Lateral Entry ALERT...

PRESS RELEASE: Immediate Action

“For lateral entry licenses to remain valid, an individual must meet the testing and progressive requirements within the 3-year limit, whether or not employment continues in a NC school system.”

Please review page 4-7 in the licensure manual.



Lateral Entry (cont.)

🔔 Individuals who do not fulfill the requirements of their lateral entry license within the three years they are initially given may be issued another lateral entry license provided:

- 🔔 They have passed the required Praxis II exam(s) for the specialty area in which the license will be issued

AND

- 🔔 At least six years have elapsed since the prior lateral entry license was issued.

Resources

Website for Licensure manual, forms, inquiries, reports, updates, etc.

- <https://licsalweb.dpi.state.nc.us/>

Website for Occupational Outlook Handbook

- <http://www.bls.gov/OCO/>

Website for State Board of Education meeting highlights

- <http://www.ncpublicschools.org/sbehighlights/>

Website for State Board of Education policies

- <http://sbepolicy.dpi.state.nc.us/>
 - Select NCSBE Policy Manual Table of Contents
 - Select QP Series
 - Select QP-A for Licensure





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Questions & Answers